

Funding for Further Education Courses

As a College we recognise that a school can only be seen as a genuine place of learning when everyone sees themselves as ongoing learners, not just the students. We recognise that staff will want to develop new skills and research new areas and that these might be in subject areas, in education, or simply in an area of personal interest. Teachers set the tone with students by showing that learning is a lifelong activity.

Providing opportunities for staff to develop new skills and areas of expertise is an important part of our objectives in terms of both vertical career progression and the horizontal development of staff.

To that end, the College has set aside a limited budget which is available to part-fund relevant courses.

Funding

The school will fund up to 50% of the course fees for any successful applicant. Details as to the timings and method of payment will be discussed with the Director of Operations.

It should be recognised that should the staff member:

- Drop out of the course, the school will withdraw that funding and any funds submitted by the school to be repaid.
- Leave within one year of finishing their course, they will repay the full amount donated by the school.
- Leave within two years of finishing their course, they will repay half of the money donated by the school (25% of total cost).

The Process

- With a recommendation from your line manager, talk to JWML about possible ideas for further study.
- Research cost, timings and viability.
- Make an application via the Digital archway in the Lent term, using the following form:
<https://digitalarchway.ardingly.com/deputy-head---academic/staff-formation>
Your application will be tabled for discussion with the Headmaster.
- Funds can be allocated subsequent to the consideration of all applications.